

Los Angeles Unified School District
Reseda High School
18230 Kittridge Street
Reseda, California 91335
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ROY ROMER
Superintendent of Schools
ALFREDO TARÍN
Principal

Letter of Recommendation (please type or complete in ink)

Students may use this form to assist teachers, counselors, or employers in completing a letter of reference.

Student First
Last Name Name

1. Please rate the student's/employee's performance: Rate each below as **excellent, good, fair, poor or not applicable.**

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>n/a</i>
Productivity					
Motivation					
Quality of work					
Promptness					
Workplace Appearance					
Ability to work with Others					
Responsibility					
Courtesy					
Initiative					
Thoroughness					
Creativity					

2. What do you consider to be the student's/employee's strength(s)?

3. What do you consider to be the student's/employee's weaknesses

4. In what capacity do you know the student/employee and for how long?

5. Comments:(use space below and the other side of this form if necessary)

Print Name Date Phone#

Signature Affiliation